

## Brief Guide to Plagiarism

Article II of the Institution's Code of Academic Integrity defines plagiarism as:

1. "Submitting a paper or answer in which the language, ideas, or thoughts are identical to published or unpublished material from another source without correctly giving credit to that source"
  - Student Handbook
  - College Catalog

*Please refer to the Student Handout and Catalog for more information on the Code of Academic Integrity and the enforcement of this policy.*

There are different types of plagiarism:

- *Direct Plagiarism*: When you copy another person's work, word-for-word, without citing it. Also, submitting a paper that someone else wrote and passing it off as your own. You are essentially presenting that information in a way that says you came up with it, it is a deliberate attempt at plagiarism.
- *Accidental or Unintentional Plagiarism*: This happens when a person misquotes, paraphrases or fails to cite their sources (Most Instructors will have no idea that you plagiarized unintentionally, it will be considered plagiarism).
- *Self- Plagiarism*: (Yes, you can even plagiarize yourself). This is when you use a paper/assignment that was used for a certain course and you decide to use that paper/assignment to supplement another course with a similar assignment. If you feel that you should be able to use a paper/assignment you wrote for one class, to use for a different class, you would need to contact your instructor for permission.

When should you give credit?

- Using a direct quote or copying something word for word.
- Paraphrase an article or some ones idea
- Using a picture, graph, video, or any type of media.
- Information that is not common knowledge

Common Knowledge: You do not need to cite common knowledge. Common knowledge is something that the readers should generally know, such as who is the current President of the United States is.

**When in doubt, cite!**

**(Or ask for help from your Librarian via chat or email: [askus@an.libanswers.com](mailto:askus@an.libanswers.com))**

However, plagiarism is not always black and white and there are some gray areas. [The Owl at Purdue](#) has a great section on plagiarism.

If you want more information about plagiarism and citing sources, visit:

<http://library.an.edu/writingcenter>